



LOS ANGELES COUNTY COMMISSION ON HIV

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While not required of meeting participants, signing-in constitutes public notice of attendance. Presence at meetings is recorded solely based on sign-in sheets, and not signing-in constitutes absence for Commission members. Only members of the Commission on HIV are accorded voting privileges, thus Commissioners who have not signed in cannot vote. Sign-in sheets are available upon request.

STANDARDS OF CARE COMMITTEE MEETING MINUTES

February 4, 2010

Approved
8/5/2010

MEMBERS PRESENT	MEMBERS PRESENT, CONT.	PUBLIC	HIV EPI AND OAPP STAFF	COMM STAFF/ CONSULTANTS
Angélica Palmeros, <i>Co-Chair</i>	Carlos Vega-Matos	Paul DenOuden	None	Jane Nachazel
Fariba Younai, <i>Co-Chair</i>		Miki Jackson		Glenda Pinney
David Giugni		Cristina Jose		Doris Reed
Terry Goddard	MEMBERS ABSENT	Jason Wise		Craig Vincent-Jones
Louis Guitron	Mark Davis			
Brad Land	Jennifer Sayles			
Jenny O'Malley				

CONTENTS OF COMMITTEE PACKET

- 1) **Agenda:** Standards of Care Committee Agenda, 2/4/2010
- 2) **Email:** Comments on Medical Outpatient, Eric Daar, 2/4/2010
- 3) **Standards of Care:** Medical Outpatient, 12/2/2009

1. **CALL TO ORDER:** Dr. Younai called the meeting to order at 10:45 am.
2. **APPROVAL OF AGENDA:**
MOTION #1: Approve the Agenda Order, as presented with the postponement of Items 8B., 9 through 12 and 14 through 16 (*Passed by Consensus*).
3. **APPROVAL OF MEETING MINUTES:**
MOTION #2: There were no minutes (*Postponed*).
4. **PUBLIC COMMENT, NON-AGENDIZED:** There were no comments.
5. **COMMISSION COMMENT, NON-AGENDIZED:** There were no comments.
6. **PUBLIC/COMMISSION COMMENT FOLLOW-UP:** There were no comments.
7. **CO-CHAIRS' REPORT:** Co-Chair nominations were opened. Elections would be in March.
8. **STANDARDS OF CARE:**
 - A. **Medical Outpatient Services (MO):**
 - Mr. Vincent-Jones reported that the last two Standards of Care (SOC) committee meetings were transcribed to ensure all corrections were included. The following changes were discussed:
 - Because "Treatment Education" and "Medical Nutrition Therapy" are full services associated with specific requirements that MO providers may or may not perform, the terms were changed to "Treatment Adherence Counseling" and "Nutrition Screening and Referral" and language added to clarify them within the MO visit with referral to full services as needed. As agreed, the Optional Services section which detailed the full services was deleted. Treatment Adherence

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Assessment and Nutrition Screening can be reflected in progress notes with referrals as needed. In addition, providers must refer clients to Medical Nutrition Therapy as needed even though services are not funded by Ryan White.

- Revisions pursuant to comments by Dr. Sayles included: IGRA option for TB testing; reduced CD4 counts for ophthalmic examination; incorporation of language clarifying that primary providers are not responsible to develop specialist treatment plans; and references to prevailing medical standards and current PH guidelines. Mr. Vincent-Jones stated that he will review language with Dr. Sayles.
- On pages 17 – 19, regarding language about “increased risk” per physician assessment unless more frequent testing is indicated, Mr. Vega-Matos will provide both CDC language and the State’s two-tier assessment system outlining “increased risk” guidelines.
- On page 27, separate lab test listing for those “not on ARV” was eliminated and “four to six months” was changed to “six months” for CD4, HIV-RNA, Syphilis serology and urine GC/Chlamydia for sexually experienced patients at increased risk.
- Nutrition Screening Units was changed to number of “screenings” rather than “sessions.”
- On page 40, line 2, under **Nutrition Screening and Referral**, RN was added to the list of those screening for nutrition.
- On pages 46 and 47, referral for oral health care will be increased from once to twice per year to ensure consistency with current practice.
- Staffing ratio language, page 62, now clarifies that direct doctor-to-patient ratio declines as supervision increases.
- The Committee agreed to table the clarification of use of “referral” versus “linked referral” for later discussion.
- The standard will be presented at the 2/11/2010 Commission meeting for final approval. The presentation will include a timeline to review the standard’s revisions and their causes.
- ➡ Mr. Vega-Matos will provide both CDC language and the State’s two-tiered assessment system outlining “increased risk” guidelines for inclusion in the standard.

- B. **Residential, Transitional Services:** Discussion was postponed although the Committee agreed with Mr. Vega-Matos’ suggestion that the Residential, Transitional and Residential, Permanent standards be combined into one standard called Residential Services.

9. **SERVICE EFFECTIVENESS:** This item is being addressed by the Service Effectiveness Subcommittee.

10. **STANDARDS REVIEW POLICIES:** This item was postponed.

11. **GRIEVANCE POLICY AND PROCEDURES:** This item was postponed.

12. **MEDICAL CARE COORDINATION (MCC):** A report is being prepared for the 2/11/2010 Commission meeting.

13. **ACTIVITY UPDATES:**

- A. **Standards Publication:** Work on the publication will resume once the Medical Outpatient standard is approved.
- B. **Special Population Guidelines:** Mr. Vincent-Jones reported that the African-American and Homeless guidelines are being readied for final panel review and would be presented at the 3/11/2010 Commission meeting for public comment. The Latino guideline is also being readied for final panel review and would be presented at the 4/8/2010 Commission meeting for public comment. Special population review panels on substance abuse and mental health will convene 2/22/2010 and, there will be an expert review panel addressing engagement and retention in HIV care in conjunction with the Pacific AIDS Education Training Center (PAETC) on 3/9/2010.
- C. **Standards of Care Revisions:** A schedule will be coordinated with OAPP request for proposals (RFPs) and criteria developed for extra-schedule review.

14. **COMMITTEE WORKPLAN:** This item was postponed.

15. **AETC REPORT:** This item was postponed.

16. **NEXT STEPS:** There was no additional discussion.

17. **ANNOUNCEMENTS:** Mr. Vincent-Jones reported he and Commission Co-Chairs are reviewing committee membership.

18. **ADJOURNMENT:** The meeting was adjourned at 12:00 noon.